

**FORSYTH COUNTY**  
**BOARD OF COMMISSIONERS**

**BRIEFING  
DRAFT**

MEETING DATE: FEBRUARY 28, 2019

AGENDA ITEM NUMBER: 10

**SUBJECT: RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF A  
CONTRACT BETWEEN FORSYTH COUNTY AND WAKE FOREST BAPTIST  
HEALTH FOR CORPORATE WELLNESS SERVICES  
(HUMAN RESOURCES DEPARTMENT)**

**COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:**

**SUMMARY OF INFORMATION:**

ATTACHMENTS:  YES  NO

SIGNATURE: \_\_\_\_\_ COUNTY MANAGER DATE: \_\_\_\_\_

**RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF A CONTRACT  
BETWEEN FORSYTH COUNTY AND WAKE FOREST BAPTIST HEALTH  
FOR CORPORATE WELLNESS SERVICES  
(HUMAN RESOURCES DEPARTMENT)**

**WHEREAS** the City/County Purchasing Department prepared a request for proposals (RFP) and solicited proposals from corporate wellness services providers;

**WHEREAS** ten firms responded by submitting proposals and the firm with the lowest proposed cost also meeting the requirements of the RFP is Wake Forest Baptist Health;

**WHEREAS** Wake Forest Baptist Health's proposal amount is \$232,500, which is guaranteed for up to two years; and

**WHEREAS** it is recommended that a contract for corporate wellness services be awarded to Wake Forest Baptist Health and that all other proposals be rejected;

**NOW, THEREFORE, BE IT RESOLVED**, by the Forsyth County Board of Commissioners that a contract in an estimated amount of \$232,500, is hereby awarded to Wake Forest Baptist Health for the provision of corporate wellness services, for eligible Forsyth County employees, spouses, and retirees, and all other proposals are hereby rejected;

**BE IT FURTHER RESOLVED**, that the Chairman or County Manager and Clerk to the Board are hereby authorized to execute, on behalf of Forsyth County, the attached contract between Forsyth County and Wake Forest Baptist Health, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney; and

**BE IT FURTHER RESOLVED**, that the County Manager is hereby authorized to execute, on behalf of Forsyth County, subsequent contracts or contract amendments with this provider for these services within budgeted appropriations in current and future fiscal years if these services are necessary.

Adopted this 28<sup>th</sup> day of February 2019.